

MANHATTAN BEACH UNIFIED SCHOOL DISTRICT

GRIEVANCE LEVEL _____

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1. Name of Grievant: _____
 2. Work Location: _____
 3. Job Title: _____
 4. Immediate Supervisor: _____
 5. Date Alleged Grievance Occurred: _____
 6. Statement of Grievance (please summarize actions complained of; include location of act and any witnesses) _____

 7. List specific contract provision(s) allegedly violated. Misinterpreted or misapplied. _____

 8. Remedy Requested _____

 9. Date of Informal Conference _____
 10. Decision from Informal Conference _____

 11. Grievance Representative (if any) _____

Grievant's Signature: _____