



MBUTA Evaluation Notes

Temporary & Probationary Unit Members & Permanent Unit Members who receive "unsatisfactory" evaluations	Evaluated every year
Permanent Unit Members employed less than 10 years	Evaluated every other year
Permanent Unit Members employed 10+ years with satisfactory evaluations & by mutual consent	Evaluated every 5 years

Unit members cannot evaluate other unit members

KEY DATES

Dates in
2009-2010

By 1 st Friday in October	Member will be notified of evaluator	10/2/09
By 3 rd Friday of October	Member meets with evaluator for a planning session	10/16/09
	<i>Member observed at least once</i>	
By 3 rd Friday in January	"Survey of Classroom Teaching" report completed for all probationary unit members	1/15/10
By 1 st Friday in May	Final evaluation report completed & written copy provided to member and the evaluator shall meet with the unit member	5/7/10
Within 10 days of evaluation	Conference is held and written evaluation provided	
	<i>Additional formal observations may be requested by member or evaluator</i>	
	<i>Unit members may self-refer or the District may offer placement on an Assistance Plan</i>	

For more detailed information, refer to Article 9 of the MBUSD /MBUTA Collective Bargaining Agreement (CBA)