

## Memorandum of Understanding

Between the Centinela Valley Union High School District (CVUHSD)  
and the  
Centinela Valley Secondary Teachers Association (CVSTA)

### 8-Period Block Bell Schedule

Having met and negotiated in good faith, the Centinela Valley Union High School District (CVUHSD) and Centinela Valley Secondary Teachers Association (CVSTA) agree to the following terms and conditions with respect to schools utilizing an 8-Period Block Bell Schedule.

The parties agree that this agreement shall be effective upon execution for the 2021-2022 school year.

1. The maximum number of students per period shall be:
  - Regular Classroom = 30
  - Traditional Large Group Instruction (P.E., Band, Dance, Chorus, JROTC) = 40
  - Special Education
    - SAI, FLS, Adult Transition, and Learning Center = 15
    - Autism = 12
    - Severe Health Condition = 7
2. A request to exceed the maximum class size shall only be made by an Administrator.
3. A Classroom Teacher agreeing to exceed the maximum class size shall utilize the form titled "Maximum Class Size Waiver: 8-Period Block Schedule" on Page 2 of this MOU. The form shall include the first page of this MOU.
4. A Classroom Teacher shall be scheduled for six (6) periods of instruction, which shall be scheduled during the regular school day.
5. A Classroom Teacher scheduled for six (6) periods of instruction shall have two (2) prep periods per 8-period cycle. This shall result in one (1) prep period each regular school day, unless by mutual agreement between the Teacher and the Principal.
6. The number of prep periods for a Classroom Teacher scheduled for more than six (6) periods of instruction (i.e., those who accept a "6th Period Assignment" shall be reduced by the number of "6th Period Assignments" accepted. "Extra-Duty Assignments" outside of the regular school day shall not result in a reduction of prep periods.
7. "6th Period Assignments," shall be compensated at 1/6 (one-sixth) of the unit member's daily professional rate ("Per Diem" rate).

#### For CVUHSD

Ron Hacker  
Kelly Santos  
Pam Brown  
Jackie Figueroa  
Kendra Peterson

#### For CVSTA

Daniel Swearingen  
Lorraine Parsons  
Tali Sherman  
Yury Najarro  
Race Headen

\_\_\_\_\_  
Dr. Stephen Nellman Date

\_\_\_\_\_  
Dr. Temisha Brame Date

3/2/21

## Centinela Valley Union High School District

### *Maximum Class Size Waiver: 8-Period Block Bell Schedule*

School Site: \_\_\_\_\_ Date: \_\_\_\_\_

Teacher Last Name: \_\_\_\_\_

Teacher First Name: \_\_\_\_\_

The Principal is requesting your permission to voluntarily exceed the maximum class size for one of your classes by enrolling the following student in the specified class:

Student Last Name: \_\_\_\_\_

Student First Name: \_\_\_\_\_

Student ID: \_\_\_\_\_ Course: \_\_\_\_\_

Period: \_\_\_\_\_ Term: Semester 1 Semester 2

Please provide your approval or denial of this request by checking the appropriate box, and providing your signature below.

- I consent to the enrollment of this additional student, which will result in the total number of enrolled students in this class being raised to: \_\_\_\_\_.
- I do not consent to the enrollment of this additional student in my class.

Teacher Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Principal Signature: \_\_\_\_\_ Date: \_\_\_\_\_