

Lawndale High School

June 11, 2010 Faculty Advisory Committee

Meeting Minutes

Minutes taken by Erica Harbison

CVSTA Representatives Present: Julie Ichiroku, Kimberly Faulkner-Camacho, Erica Harbison. Absent: Paolo DeGuzman, Erika Magana
Administrators Present: Damon Dragos, Kelly Santos . Absent: Jim Jobes

Meeting Time and Place

Scheduled for Friday, June 11, 2010 from 3:15pm to 4:15pm in the Principal's Office.

Meeting began at 3:22 pm and ended at 4:15 pm.

Issue #1: Student who threatened teacher with bringing a gun to class (Faulkner-Camacho)

It was reported to FAC members that a student who threatened a teacher and was expelled was seen at prom. Dragos said what was initially reported about what the student said was retracted by the teacher (approximately 1 hour later). The student did not threaten to bring a gun to school. Also, the student was not expelled, but has been transferred to Loyde to work on his credits because it was discovered he was severely lacking. The student was investigated, and during that process it was discovered he was severely off-track for credits. Student was at prom, but was interviewed by Loyde principal, James Eder and Dragos, and it was determined the student was only at prom because he was working for/with the DJ.

Issue #2 Announcements (Ichiroku)

Now that we're at the end of school, there are still too many interruptions during class. Dragos said that's not the intention. Ichiroku suggested limiting announcements to 4SR. Dragos said he is trying, but some things come up after the 4SR window, and students need the information. Santos added that sometimes when we (teachers) hear the bell for an announcement but there is no announcement, it's because they're testing the bell after it's been down. Ichiroku asked for just more discretion when announcements are made/needed outside of 4SR. Dragos said that also it's sometimes the staff member that asks for the announcements to be made.

Issue #3 Late release from counselors (Ichiroku)

There have been some complaints from teachers that students are being released too late to class and it's affecting class time. Ichiroku said the perception is that people don't do things in 4SR, so she gets students that claim they *have* to go do something and she gets in arguments with them over whether or not they *need* to go. Dragos said he tries to pull students out for discipline during 4SR. Ichiroku said a problem is students believing they *have* to go. Faulkner-Camacho said students don't like to go during their nutrition or lunch, and counselors never tell kids they *have* to come during class. Harbison mentioned that so far all the counselor slips she's gotten requesting a student have said "when convenient."

Issue #4 Students making copies in the copy room (Harbison)

There is a problem with students using the teacher's copy machine. There have been multiple reports from teachers that they went into the teacher copy room in building 6 and found a student (or what appeared to be a student) using the big copy machine to make copies for a teacher. Several issues arise from this situation: First, the student is in possession of a master key in order to get into the room, and second, the teacher is now alone in a room with a student with the door shut. Dragos said he will send an email out reminding staff that under no circumstances is a student to be given a master key, nor

should students be in the teacher copy room making copies. Ichiroku and Harbison also added a request that Student Teachers and Instructional Aides have their IDs with them, because it is not always easy to tell them apart from students as many of them (especially Student Teachers) blend in with our students.

Issue #5 Response to Climate Survey (Faulkner-Camacho)

Faulkner-Camacho asked what administration's response to the climate survey was. Dragos said he met with Betty Setterlund about working on strategies for next year.

Issue #6 Suggestions for next year (Faulkner-Camacho)

- Update the Faculty Handbook and distribute to the entire faculty. It is important to include a discipline matrix.
- Update the Student Handbook, and post it to the school website (Dragos said they will try to post, but not all pages can be posted). Dragos said it will be the responsibility of one of the new APs. Dragos mentioned the School Safety Plan – he had one almost completed, then it was outsourced, which is why it never showed up this year. Dragos said there will be one completed with training next school year.

FAC Concluded

This meeting was the final FAC meeting for this school year. FAC would like to thank each other, all the teachers who contributed questions and concerns, and administration for meeting with us every month. Have a nice summer.